

CAMDEN COUNTY LIBRARY COMMISSION MEETING MINUTES

DATE: February 11, 2020

LOCATION: M. Allan Vogelsson Branch

PRESENT: Jennie Owens, James Clarke, Robert Weil, Pat Abusi, Joseph Tortorelli, Sam Cass, Linda Devlin. County Counsel: Catherine Binowski. Staff: David Lisa, Antonella Kressel, Lauren Callahan, Barbara DelPidio.

The regular meeting of the Camden County Library Commission was held in compliance with Open Public Meeting Act N.J.S.A. 10:4-6 to 10:4-12.

CLOSED SESSION: Commissioner Clarke presented a motion to go into closed session and it was seconded by Commissioner Cass. Resolution #13-20 approved closing the meeting to discuss personnel issues in accordance with C10:4-13 of the Open Public Meetings Act.

Commissioner Weil presented a motion to open the meeting to the public and the motion was seconded by Commissioner Cass. The motion passed unanimously.

The Commission meeting was open to the public.

MINUTES: Commissioner Abusi presented a motion to accept the minutes for the January 2020 regular meeting and the motion was seconded by Commissioner Clarke. The regular minutes for January 2020 were approved.

FINANCIAL STATEMENTS: Commissioner Abusi presented a motion to accept the financial statements for January 2020; the motion was seconded by Commissioner Clarke and Resolution #14-20, approving the financial statements for January 2020, was unanimously approved.

BILLS AND VOUCHERS: Commissioner Abusi presented a motion to accept the bills and vouchers for January 2020; the motion was seconded by Commissioner Cass and Resolution #15-20, approving the bills and vouchers for January 2020, was unanimously approved.

HUMAN RESOURCES REPORT: Commissioner Abusi presented a motion to accept the appointments and resignations for January 2020, the motion was seconded by Commissioner Clarke and Resolution #16-20, approving the appointments and resignations for January 2020, was unanimously approved.

DIRECTORS REPORT:

Ms. Devlin announced that the carpet and vinyl plank flooring is completed on the third floor at the Vogelsson Branch. Work is now beginning on the second floor.

Ms. Devlin announced that both the Vogelsson Branch and the Nilsa I. Cruz Perez Branch were selected to receive \$1000 "Libraries Lead with Digital Skills" grants. These grants are provided by Google and the American Library Association. Both branches will teach digital job searching and resume skills.

Ms. Devlin announced that applications for the New Jersey Library Construction Bond Act funds will be accepted from March 9 through April 6th.

Ms. Devlin announced that one of her goals for 2020 is to showcase the Library's commitment to inclusion, tolerance and social justice through diverse materials, displays and programming. It is important that everyone in our communities feels represented, welcome and safe at the Library branches.

Business Manager Antonella Kressel presented the Commission with an explanation of the financial reports.

Ms. Devlin announced that she and Associate Director David Lisa will be attending the Public Library Association conference in Nashville February 25 through February 28.

NEW BUSINESS:

Ban Single use plastics in Library facilities and Library-sponsored events: Commissioner Tortorelli presented a motion to authorize the banning of the distribution and use of plastic and/or polystyrene bags, food service ware, straws, stirrers, utensils and similar single-use plastics in all Library facilities and at all Library sponsored events; Commissioner Cass seconded the motion and Resolution #17-20 was unanimously approved.

Amend Cash Management Policy: Commissioner Clarke presented a motion to amend the Cash Management Policy for 2020; the motion was seconded by Commissioner Cass and Resolution #18-20 was unanimously approved.

Adoption of Camden County 2020 RFP policy: Commissioner Cass presented a motion to approve the adoption of Camden County 2020 RFP Policy; Commissioner Clarke seconded the motion and Resolution #19-20 was unanimously approved.

Add item of revenue and appropriation to the 2020 Budget-South County Branch Donation: Commissioner Cass presented a motion to add item of revenue and appropriation to the 2020 budget in the amount of \$920.00 for circulating materials; Commissioner Clarke seconded the motion and Resolution #20-20 was unanimously approved.

Authorizing the Camden County Library System to utilize the County Finance System: Commissioner Clarke presented a motion to authorize the Camden County Library System to utilize the Camden County Finance System in 2020; Commissioner Tortorelli seconded the motion and Resolution #21-20 was unanimously approved.

Staff Achievement Awards: These awards recognize staff for going above and beyond the scope of ones duties. Chris Stevenson was nominated for helping the Haddon Township Branch break down their computers (public and staff) before the re-carpeting and setting them back up.

The staff achievement awards were unanimously approved.

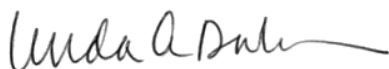
OTHER COMMISSION BUSINESS: Commissioner Owens commended the Camden County Library System for the good job they do serving the public.

PUBLIC PORTION:

ADJOURNMENT: Commissioner Weil presented a motion to adjourn the meeting; Commissioner Tortorelli seconded the motion and it was unanimous to adjourn the meeting.

Respectfully submitted,

Linda Devlin, Director
February 12, 2020



Certified by _____ Date: _____
Linda Devlin, Director

2/12/2020